

## **JOB POSTING**

**POSITION TITLE:** Conservation Resources Director (Ordinance Title: Executive 2)

**Salary:** DOE

**Who May Apply Direct:** All regular employees who meet the requirements stated below.

**Unit/Location:** Power Supply and Environmental Affairs Business Unit

**Primary Duties:** Provides strategic leadership for Conservation Resources, a multi-disciplinary & diverse work group of energy conservation professionals who are charged with operating the Seattle City Light energy conservation and efficiency programs. This includes commercial and industrial conservation, lighting design lab, and community conservation functions. Acts as the public face for the Utility's conservation efforts. This position is responsible for a budget of approximately \$34 million. Decisions involve broad organizational policy regarding commercial, industrial and community conservation matters that involve significant policy and financial commitment on the part of the Utility. This position is the regional representative for Seattle City Light on conservation matters and policy development.

Key responsibilities and deliverable may include, but limited to:

- Provides oversight for commercial and industrial conservation including field operations, technical planning, and administrative staff who provide direct informational and financial services to Seattle City Light's commercial and industrial customers regarding their use of energy.
- Provides oversight for the lighting design lab that offers state-of-the art, resource efficient lighting design technical assistance to building professional across the region.
- Provides oversight community conservation program planning, development, implementation and daily operations of conservation programs.
- Provides oversight and direction for the policy development and implementation for SCL's energy conservation programs.
- Seeks opportunities for collaborations and partnerships to leverage resources including Bonneville Power Administration. Engages in outreach to outside entities to develop, nurture and maintain business collaborations and partnerships with other utilities' conservation initiatives, other City departments, area environmental and energy efficiency organizations.
- Formulates policy and program recommendations, which support and enhance utility-wide goals and objectives and provide for the appropriate allocation of resources.
- Tracks emerging technology as it relates to electricity conservation
- Provides oversight and direction for multiple operating unit budgets to ensure resources are efficiently and effectively utilized. Ensures comprehensive work plans support the budget.

**Required Qualifications:** A Bachelor's degree in Business or Public Administration, Engineering or related field is required. Substantial management and leadership experience in utility management, sustainability and environmental affairs or related area of responsibility typically gained through 10 or more years progressively responsible assignments; at least 7 of which were as a manager or supervisor in a large, complex multicultural and diverse organization. Demonstrable knowledge of energy conservation, federal and state energy and environmental regulations, and energy conservation initiatives. Actively promote, support and manage key strategic City-wide initiatives including those related to fair and equal employment, diversity and justice in the workplace. Successful candidates must demonstrate their commitment to and involvement in activities that create and sustain a workforce free of racism and discrimination and that values multiculturalism and diversity as a workforce and community asset.

**Desired Qualifications:** Master's degree and Utility experience preferred. Knowledge of public sector organization practices, including labor relations. Skilled in creating and delivering public presentations to a variety of constituents, managing shifting priorities with very little direction, recruiting and managing a multicultural and diverse staff that possesses various skills. Ability foster and model effective customer service. Ability to coach, counsel, and develop employees, including those of different racial, cultural and demographic backgrounds. Ability to provide management direction in a environment of change; willingness to make difficult and challenging decisions; provide clear expectations and directions; foster creativity and problem solving; and perform the physical requirements and essential functions of the job.

**Position Requirements:** Security clearance and background check may be required. A five-year driver's abstract must be submitted on request (regular City employees are excluded from the driver's abstract requirement).

**How to Apply:** For complete job description and instructions for applying, visit [www.seattle.gov/light](http://www.seattle.gov/light). Resumes must be submitted by midnight Sunday, September 25, 2005 to be considered.

**[Click here for full job description.](#)**